

## MEMORANDUM

August 21, 2000

TO: Operators, Transporters, Other Reporters, Interested Parties

FROM: Philip N. Asprodites  
Commissioner of Conservation

SUBJECT: REPORTING CHANGES

By Memorandum dated February 17, 2000, the Office of Conservation solicited comments concerning changes in reporting requirements and/or procedures. After further review and consideration of comments received, the changes outlined herein shall be implemented beginning with the **January, 2001** filings.

### 1. REPORTING DATES

#### A. All Production Reports, Gas Disposition Reports, Oil Transporter Reports, Gas Transporter Reports, Refiner's Reports and Gas Plant Reports

1. Monthly Forms OGP, R5D, R2, R5T, R3 and R6 shall be due no later than the first day of the third succeeding month following the month covered by such report (within 60 days).

### 2. PRODUCTION REPORTS AND GAS DISPOSITION REPORTS

#### A. Form OGP

1. Gas well reporting shall be eliminated and gas lease reporting (same as crude) shall be required. Affected operators will be notified of the new lease reporting codes by **November 15, 2000**.
2. The use of Disposition Type Codes 01, 02, 03, 07,

and 08 shall be eliminated. Disposition shall be reported only to each transporter by line item.

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**B. Form R5D (Monthly Gas Disposition Report)**

1. Combine Group Codes to simplify reporting as follows:
  - a. Codes 03, 04, & 05 shall be combined into **Code 03 - Returned from Gas Plant**
  - b. Codes 07 & 08 shall be combined into **Code 07 - Acquired from Gas Transporter.**
  - c. Codes 53, 54, 55, 56 & 70 shall be combined into **Code 53 - Deliveries to Gas Transporter.**
  - d. Codes 57, 58, 59 & 60 shall be combined into **Code 57 - Deliveries to End Users**
  - c. Codes 64, 65, 66 & 68 shall be combined into **Code 64 - Vented**

**3. Transportation Reports and Gas Plant Reports**

**A. Form R5T (GAS TRANSPORTERS MONTHLY REPORT)**

1. Receipts from Pipelines - Group 208  
Gas Contract Codes shall be eliminated and only a total for each transporter (pipeline) from which gas is acquired will be required.
2. Deliveries to Pipelines - Group 258  
Gas Contract Codes shall be eliminated and only a total for each transporter to which gas is delivered will be required.
3. Deliveries to End Users - Group 268  
Detail information shall be eliminated and only a grand total for such Group Code will be required.

**B. Forms R2 (OIL TRANSPORTERS MONTHLY REPORT)**

1. Receipts from Pipelines - Group 108  
Location Codes shall be eliminated and only a total for such Group Code will be required.

2. Deliveries to Pipeline - Group 158  
Location Codes shall be eliminated and only a total for each transporter to which oil is delivered will be required.

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**C. Form R6 (GASOLINE AND/OR CYCLING PLANT MONTHLY REPORTS)**

1. Deliveries to End Users - Group 268  
Detailed information shall be eliminated and only a grand total for such Group Code will be required.
2. Group Codes 252, 253 & 254 shall be combined into **Group Code 252 - Returned to Field.**

**4. Form R4 (Authorization to Transport Oil From Facility)**

1. Wells shall be eliminated from the form and LUW (Lease or Unit) only approval will be required. Existing forms will be updated and this change will only apply to such forms filed on or after January 1, 2001.

**5. Forms DM1R, DT1, and INACT-WR-1**

1. The quarterly reporting requirement for Forms DM1R and DT1 shall be changed to semi-annual and the report date for the semi-annual Form INACT-WR-1 shall be moved to coincide with the test reports. These reports shall be **due** no later than the first day of May and November of each year.

Failure to adhere to the mandatory effective date changes shall subject you to appropriate regulatory sanctions.